

**BOROUGH OF SEVEN FIELDS
COUNCIL MEETING
December 11th, 2023**

Council President Regan-Koch called the meeting to order at 6:30 pm in the Council Chambers of the Seven Fields Borough Municipal Office at 2200 Garden Drive, Seven Fields, PA 16046.

ROLL CALL:

Present: Council President Kimberly Regan-Koch, Council Vice President Dawn Servello, Council Member Dr. Michael Trotta, Council Member Jeffrey Smouse, Manager Thomas B. Smith, Treasurer Elaine Comunale, Engineer John Balewski, and Solicitor Megan Turnbull, Esq.

Absent: Mayor Dean Galitsis and Council Member Morgan Hardesty

Council President Regan-Koch began the meeting with the Pledge of Allegiance.

Public Participation

Kelly Semanco, 401 Farrington Court, representing the Seven Fields Parks & Recreation Board read a written statement updating Borough Council on past Community Events, 2024 Budget, and announcing the (5) members would like to submit their resignation.

Upon a motion by Council Member Dr. Trotta and a second by Council Vice President Servello, the following was resolved:

RESOLVED: Borough Council accepted the resignation of the (5) Parks & Recreation Board Members.

Mayor Dean Galitsis joined the meeting at this time.

Approval of Council Meeting Minutes for November 13th, 2023

Upon a motion made by Council Vice President Servello and a second made by Council Member Dr. Trotta, the following was resolved:

RESOLVED: Borough Council approved the Meeting Minutes of the November 13th, Council Meeting as presented.

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Mayor's Report

Mayor Galitsis stated that with tonight's ratification of the new contract with Northern Regional Police, the new police partnership with Northern Regional Police Department will officially begin service in the Borough on January 1st, 2024.

Northern Regional Police Department/Seven Fields Police Services Agreement

Upon a motion by Council Vice President Servello and a second by Council Member Dr. Trotta, Council Member Smouse voted no, the following was resolved:

RESOLVED: Borough Council approved the Police Services Agreement with Northern Regional Police Department.

Treasurer's Report

Treasurer Comunale referred Borough Council to the Accounts Payable List for November 2023. The General Funds total of \$80,496.69 and Capital Reserve of \$18,326.15 was reported. After review and upon a motion made by Council Member Dr. Trotta and a second made by Council Vice President Servello, Council Member Smouse abstains due to his wife Michelle Rossman, Parks & Recreation Board Member, being listed for reimbursement. The following was resolved:

RESOLVED: Borough Council approved the November Accounts Payables List 3-0.

Fund Balances as of December 11th, 2023

General Fund	\$1,707,887	
Road Fund	\$142,545	
Liquid Fuels	\$129,524	
Total All Funds	\$1,982,812	
Available for Operating and/or Capital Expenses	\$1,505,743	

Legal Issues

Solicitor Turnbull noted there are no legal issues to report at this time.

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Planning Issues

Borough Engineer Balewski updated Borough Council on the bid opening for the Seven Fields Town Park Swimming Pool Renovations. One bid in the amount of \$259,970.00 was received by Shiloh Industrial.

Upon a motion by Council Member Dr. Trotta and a second by Council Vice President Servello, the following was resolved:

RESOLVED: Borough Council approved the bid from Shiloh Industrial in the amount of \$259,970 contingent on a review of the Local Share Account Program Grant and review by Engineer Balewski and Solicitor Turnbull.

Borough Engineer Balewski requested Borough Council's approval of Change Order 1 in the amount of \$13,150 to W.M. Aiken for additional trees that were removed. Upon a motion made by Council Vice President Servello and a second by Council Member Dr. Trotta, the following was resolved.

RESOLVED: Borough Council approved change Order No. 1 in the amount of \$13,150 to W.M. Aiken for the Storm Water Retention Pond Remediation Project.

Borough Engineer Balewski recommended partial payment to W. M. Aiken & Sons in the amount of \$106,827.50 for work on the Stormwater Retention Pond Remediation Project. Upon a motion made by Council Member Dr. Trotta and a second by Council Vice President Servello, the following was resolved:

RESOLVED: Borough Council approved partial payment in the amount of \$106,827.50 to W.M. Aiken.

Borough Engineer Balewski recommended partial payment in the amount of \$25,148.61 to DiSalvatore Group LLC for the Seven Fields Borough Building Storefront Window Assembly and Entrance Canopy. The payment is for the initial window deposit and bonding. Upon a motion made by Council Member Dr. Trotta and a second by Council Vice President Servello, Council Member Smouse voted no, the following was resolved:

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RESOLVED: Borough Council approved payment in the amount of \$25,148.61 to DiSalvatore Group LLC for Contract No. 2023-02.

Legal Ad-Seven Fields Borough Council Reorganization Meeting

Upon a motion by Council Member Dr. Trotta and a second by Council Vice President Servello, the following was resolved:

RESOLVED: Borough Council authorized the Legal Ad for Monday, January 2nd Reorganization Meeting.

Resolution No. 2023-20 (2024 Council Meeting Dates)

Upon a motion by Council Vice President Servello and a second by Council President Regan-Koch the following was resolved:

RESOLVED: Borough Council approved Resolution No. 2023-20 approving the 2024 regular meeting dates and times for Borough Council Meetings, as advertised.

Resolution No. 2023-21 (2024 Planning Commission Meeting Dates)

After discussion and upon a motion made by Council President Regan-Koch and a second by Council Vice President Servello, the following was resolved:

RESOLVED: Borough Council approved Resolution No. 2023-21 approving the 2024 meeting dates and times for the Planning Commission, as advertised.

Ordinance No. 9 (2024 Seven Fields Millage Rate)

Upon a motion made by Council Vice President Servello and a second by Council Member Dr. Trotta, the following was resolved:

RESOLVED: Borough Council approved amending Ordinance No. 9 that established the 2024 millage rate at 7 mills.

Resolution No. 90-15 (Amend Seven Fields Recreational Fire Permits)

Upon a motion made by Council President Regan-Koch and a second by Council Member Smouse, the following was resolved:

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RESOLVED: Borough Council approved fire permits be extended to six-months with no fee established at this time.

Seven Fields Public Works Tractor (J&D Lawn & Tractor Sales)

Upon a motion by Council Vice President Servello and a second by Council Member Dr. Trotta, the following was resolved:

RESOLVED: Borough Council approved invoice in the amount of \$14,450.34 from J&D Lawn & Tractor Sales for the purchase of a new Public Works tractor.

Seven Fields Water Company Supplies

Upon a motion by Council Vice President Servello and a second by Council Member Dr. Trotta, the following was resolved.

RESOLVED: Borough Council approved the quote provided by LB Water in the amount of \$19,162 for spare parts to have on hand for the Seven Fields Water Company.

Seven Fields Boulevard/State Route 228 Traffic Cameras (Secure Technical Solutions)

Upon a motion by Council Vice President Servello and a second by Council Member Dr. Totta, the following was resolved:

RESOLVED: Borough Council approved the estimate for traffic cameras for Seven Fields Boulevard/State Route 228.

All Traffic Solutions Renewal Quote (Traffic Calming Signs)

Upon a motion by Council Member Dr. Trotta and a second by Council Vice President Servello, the following was resolved.

RESOLVED: Borough Council approved renewal quote from All Traffic Solutions for a 36-month agreement to receive a 15% discount; a savings of \$1,350.

Seven Fields Public Works Laborers

Upon a motion by Council Vice President Servello and a second by Council President Regan-Koch, the following was resolved.

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RESOLVED: Borough Council approved the hiring of Zac Climo as Public Works Laborer, effective November 29th, and the hiring of Patrick Buckley as Public Works Laborer, effective December 11th.

2024 Seven Fields Employee COLA/Merit Increase

Upon a motion by Council Vice President Servello and a second by Council Member Dr. Trotta, the following was resolved:

RESOLVED: Borough Council approved a 4% COLA/Merit increase effective January 1st, 2024, to eligible staff.


Borough Manager Smith recognized and thanked Council Member Dr. Trotta for his years of service with Seven Fields.

Jennifer Sikora, 521 Dorchester Drive, voiced her concerns regarding negative comments made online against the Borough.

Meeting Adjourned -



Borough Manager



Council President

2-12-2024

Date Approved